



Doing business with the Council

Did you know that last year one-quarter of the Council's £173million spend on goods, supplies and services was with Renfrewshire organisations, while half of all our contracts were awarded to Small and Medium Sized Enterprises (SMEs)?

We are keen to encourage more local suppliers, including social enterprises and volunteering organisations, to bid for future contracts.

We want Council contracts to work for local businesses and bring benefits to our communities. That's why we build community benefits into council contracts, and since 2015, winning bidders have committed to more than 300 employability opportunities and offered 230 different educational initiatives.

We want it to be as easy as possible for organisations to do business with us, but appreciate it can appear somewhat daunting to bid for Council business, so here's some top tips on tendering:

- Register your organisation on the Public Contracts Scotland portal which provides free access to all contract opportunities and is packed with helpful information for suppliers.
- We do everything electronically so suppliers should also register with PCS-Tender.

- Goods and services up to £50,000 and works contracts up to £181,302 go through a Quick Quote procedure sent directly to contractors. To be asked to quick quote, you must be registered with Public Contracts Scotland.
- We don't have an approved or preferred supplier list - all suppliers should register with Public Contracts Scotland where the supplier register list helps us identify those with the appropriate skills in our area.
- Contracts above these levels are managed through a range of tender procedures available to public bodies such as Open and Restricted. All contracts are advertised on Public Contracts Scotland and once the tender process is concluded, the recommended contractor award is considered by councillors on our Finance, Resources and Customer Services Policy Board.
- Our Contracts Register lists all our contract opportunities of £50,000 and above, this is a great place to see the types of contracts we have and how much we typically spend.
- The award criteria for each contract is set individually following national regulations, taking into account the balance of cost, quality, the ability of the product to meet the need and sustainability - which includes community benefits and fair work practices.

Contact our Corporate Procurement Unit by email to cpu@renfrewshire.gov.uk if you'd like any more information or visit www.renfrewshire.gov.uk/tenders-and-contracts.