

EARLY LEARNING AND CHILDCARE OFFICER

Glasgow

- **35 hours per week** over 52 weeks per annum
- **£20,457** per annum
- **Based from Early Years Scotland Office**, 23 Granville Street, Glasgow G3 7EE
- **Fixed Term** for one year from start date subject to continuing funding
- **20 days annual leave** in the first year rising to 30 days thereafter, pro-rata
- **12 public holidays per annum**
- **5% employer pension contribution** from 3 months' service

Applicants' **qualifications** should be consistent with those required to register as a Practitioner with SSSC (e.g. SVQ Level 3 in Children's Care, Learning and Development or HNC in Childcare and Education).

A full, current **driving licence and own transport** insured for business use and **PVG Scheme membership** are required.

Early Years Scotland has an outstanding opportunity available for a capable, enthusiastic and self-motivated individual to join the team that will be working in our exciting new **Glasgow 600 Hours Project: 2 Stay Play and Learn** within **2 new nursery settings** supporting 2 year old children affected by disadvantage, alongside their parents.

You will be jointly responsible for planning, delivering and evaluating shared play and learning activities and sessions in targeted local communities which foster positive relationships between parents and children and support parents in their overall children's learning and development. You should have a sound knowledge of practice within early learning and childcare settings and have a good understanding of emerging practice in the field of Early Learning and Childcare.

The Early Learning and Childcare Officer will:

- support Early Years Scotland's *Stay, Play and Learn* programme within two settings in Glasgow
- support and provide quality shared early learning opportunities for young children and families together
- work together with other agencies to enhance community development
- support the Project Manager through agreed tasks

We welcome applications that demonstrate:

- a sound understanding and knowledge of how young children develop and learn
- an ability to build effective relationships with families
- a sound understanding of the importance of parental engagement and family learning to the development of young children
- experience of working with parents and families experiencing disadvantage
- experience of working collaboratively with other agencies
- excellent communication and organisational skills
- an ability to work on own initiative and also as an effective member of a team

Applicants must be available for interview on Wednesday 19 July

Applications will be accepted up to 17 July and interviewees will be informed on 18 July

Secondment Requests will be welcomed and considered

Application packs with full post information can be downloaded at <http://www.earlyyearsscotland.org/about-us/job-vacancies>. Completed applications should be emailed to recruitment@earlyyearsscotland.org. Please **do not send CVs** as only completed Early Years Scotland application forms will be considered. For more information, please contact 0141 221 4148.

Early Years Scotland is an equal opportunities employer