



Join us for a free information session on  
“Policies & Procedures” from  
**Senscot Legal**  
On Tuesday 9<sup>th</sup> October 2018  
1.00pm to 3.30pm  
At Engage Renfrewshire  
PA3 1NS

This 4<sup>th</sup> of 4 information sessions by Senscot Legal is aimed at staff and volunteers of charities and voluntary organisations to understand more about the policies and procedures that they might need or should have in place.

A clear, appropriate and coherent set of policies and procedures help ensure that your organisation is well run. The session will look at:-

- Creating policies & procedures
- Suggested core policies
- Other common policies & procedures

To book one of the limited places on this free session please contact [smiller@engagerenfrewshire.com](mailto:smiller@engagerenfrewshire.com) with your name and organisation