

# Volunteer Management Training Edinburgh 2018

Date: Tuesday 17th April 2018 10.00- 16.00

Location: The Melting Pot, 5 Rose St., EH2 2PR.

Full details:  
[www.talkaction.org](http://www.talkaction.org)

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0207 324 4775

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[training@talkaction.org](mailto:training@talkaction.org)



Helping volunteers love you - your organisation and the role they play.

Learn how to work with volunteers in new and exciting ways that help build your organisation, social enterprise, or voluntary group.

'Inspiring, informative and memorable'  
Pauline Kelly, Amnesty International

'Thought provoking'  
Julie Young, Argyle Coast & Countryside Trust

'Very informative and beneficial'  
Colin Reid, Ayrshire & Arran Council

## Upcoming courses:

- Advanced Facilitation Training
- Social Media Training
- Media Training

Wednesday 18th April 2018, Edinburgh  
Wednesday 13th June 2018, Edinburgh  
Thursday 14th June 2018, Edinburgh

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## **Volunteer Management Training - Edinburgh**

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**Location:** The Melting Pot, 5 Rose St, Edinburgh, EH2 2PR

Successful organisations and social enterprises are transformed by enthusiastic and engaged participation in voluntary work.

This course makes recruitment, management and, most importantly, engagement of volunteers easy. It encourages you to look closely at the motivations of volunteers and the organisations that use them, and draws on contemporary approaches including co-production and the use of non-hierarchical teams.

### **Learn:**

- Why people get involved in volunteering and why understanding motivations is so important
- Creating roles for volunteers
- Recruitment & Publicity
- How to share examples of what works well and why
- Keeping people involved: inductions, support and appraisals
- Volunteering and the Law
- Concepts of co-production and working with volunteer partners in non-hierarchical structures

The day includes plenty of group work, exercises and discussion – you definitely won't be staring at power point all day. You'll also be given lots of opportunities to discuss your own experiences and develop personal strategies to aid your work.

### **As a participant you will come away with:**

- Practical ideas for recruiting, inducting, engaging with and supporting volunteers better in your organisation or group – the beginnings of an action plan.
- Activities that you can use back in your organisation with volunteers or other staff or trustees as part of your volunteer management strategy
- Examples of tools to help you with volunteer management, and a signpost for where to go for more information
- A group of peers tackling similar issues for you to keep in touch with and share information and experiences with as you take your action plans forwards
- An action plan for improving or embarking on volunteer management

### **Who should attend this course?**

Any organisation involved in voluntary work or volunteer-led group looking to engage others or support each other better. Whether you are conducting a borough-wide consultation, national volunteer programme, involving an intern or rejuvenating the membership of your local residents association, you will benefit from this day.

### **Cost:**

**£425:** Large Business/Corporate

**£368:** Large charities, public sector and businesses

**£225:** Smaller charities (under 15 staff) and self-funded individuals.

Tailored/bespoke courses can be arranged for groups at a date and location to suit you.

Concessionary rates are available for students, pensioners and the unemployed.

Prices include a hot lunch, Fair Trade refreshments and networking time.

### **To book a place:**

**Tel:** 02073244775

**Email:** [training@talkaction.org](mailto:training@talkaction.org)