

# Annual Report

## 2011/2012

### A word from the Chair

It is a pleasure to present the Annual Report for 2011/12 to the Members of Engage Renfrewshire. On behalf of my fellow Directors I would like to thank all our staff for their hard work, commitment and achievements over the past year. I would also like to extend our thanks to the many volunteers who have supported our work.

Having launched on 1st April 2011 Engage Renfrewshire has delivered a wide range of services and high quality support for our Members and Partners during the past year. During the year we have been working hard to promote the new Company to members and

partners during challenging financial and operational times for both the company and the wider sector.

It is a credit to our members of Staff and volunteers, strategically supported and encouraged by the Board of Directors that Engage Renfrewshire has performed so well.



Allan Dick  
*Chair of the Board,  
Engage Renfrewshire*

**ENGAGE**  
R E N F R E W S H I R E



## Introduction from the Chief Executive

Engage Renfrewshire operates to help voluntary and community sector groups achieve their objectives. We also aim to support communities and groups influence strategy and decision making in the area. Supporting local communities in developing solutions to needs, and helping local organisations to operate effectively are important targets for the Company.

We have been part of a significant change in how local community & voluntary action is supported and I have no doubt that further changes lie ahead. However the Third Sector is innovative and adaptable – change may be a challenge but it is welcome! Managing the challenges of year one

of our operations would have been impossible without the support of our Board of Directors who have maintained a tremendous commitment and enthusiasm for the operation of the Company.

In concluding, I would note that we are very grateful for the continued support of our funders. It has been a very interesting and successful year!



Alan McNiven  
Chief Executive,  
Engage Renfrewshire

## ENGAGE!

Engage Renfrewshire' is the single door access for community action, volunteering and the local social enterprise sector in Renfrewshire. Our vision is for high levels of volunteering and community activity as well as confidence in the voluntary sector across Renfrewshire.

We work hard to ensure that we are viewed as a valued, highly regarded strategic partner and first point of contact for volunteering and voluntary sector issues. We hope to be known for our professionalism, flexibility, responsiveness and innovation. Our staff and volunteers are highly skilled and we seek to act as a model of best practice.

We are committed to supporting inclusive communities, developing volunteers, and we want to improve the ability of the local Third Sector to deliver better, more efficient services. We also act to ensure that where possible local Third Sector organisations are engaged appropriately by the public sector regards potential delivery contracts.

Our organisation delivers key services for the community and voluntary sector as well as public sector partners. We lead on Renfrewshire's community capacity building function and aim to maximise the contribution community learning can make in Renfrewshire.

## COMMUNITY ACTION & VOLUNTEERING!

The promotion of volunteering and the enhancement of the volunteering experience is one of our key responsibilities. In our first year of operation we:

- Recruited 458 volunteers
- Developed Renfrewshire's first local Volunteering strategy
- Produced a monthly Volunteering Newsletter and promoted volunteering via the Engage Renfrewshire e-bulletin
- Provided volunteering opportunities within Engage Renfrewshire
- Sourced over 140 volunteer placements
- Delivered volunteering policy information sessions to community groups
- Delivered talks on the benefits of volunteering at local secondary schools
- Supported the appointment of the Voluntary Arts Scotland 'VA' Ambassador for Renfrewshire
- Re-launched both the local opportunities and volunteer application process - reducing information required in order to achieve more interest from both third sector organisations and volunteers.
- Worked in partnership with the local Community Health Partnership to provide volunteers for the McMillan Cancer support service
- Began discussions with the Local Authority regards a Public Sector Staff Volunteering policy.



## Volunteering Statistics (Apr '11 - March '12)

- Total expressions of interest - 681
- Total number of registered volunteers - 458
- Total number of volunteering opportunities sourced - 144
- Total number of registered volunteers referred - 308



## SOCIAL ENTERPRISE!

Promoting Social Enterprise is one of our key responsibilities. In our first year of operation we:

- Developed a Social Enterprise Tool-kit that is aimed at introducing groups and organisations to an enterprising approach.
- Delivered the Social Enterprise Tool kit to a range of existing community organisations and new social enterprise organisations.
- Supported social enterprise organisations with funding bids to the National Growth Fund.
- Obtained lottery funding (£181,000 over three years) to deliver a full programme in Renfrew West.

## PROMOTING OUR SECTOR!

We are committed to developing and promoting a strong third sector. In our first year of operation we:

- Refreshed Renfrewshire's Third Sector Membership – 225 members - over twice the size of previous membership.
- Delivered an annual service level agreement for Capacity Building for Renfrewshire Council.
- Supported and presented to Education Scotland officials as part of a local Her Majesty's Inspectorate of Education inspection.
- Established a significant Social Media presence through regular posting on both 'facebook' and 'twitter' – 120 followers on facebook and 223 followers on twitter.
- Hosted a range of events to promote external funding opportunities and volunteering development.
- Assisted local groups and organisations to apply successfully for over £277,000 of small grant funding.
- Supported the Renfrew West Our Place programme
- Developed a range of new tools on a range of topics including Fundraising; Governance; charitable status; constitutions; managing money etc.
- Worked with HNC Radio students from Reid Kerr College on the production of 20 & 40 second radio commercials for members of the Third Sector Network in Renfrewshire.

## WORKING WITHIN COMMUNITY PLANNING!

We work hard to promote the Local Third Sector within the community planning agenda for Renfrewshire. In the last year we:

- Supported the management, co-ordination, deployment, and volunteering development of Renfrewshire Street Stuff.
- Assisted with Reid Kerr College and University of the West of Scotland's fresher's week highlighting volunteering.
- Established a robust review and process package for Engage Renfrewshire Payroll services.
- Provided payroll services for approximately 55 Individual Clients who employ 105 staff and 14 organisations who employ 57 staff
- Managed over £2million of financial transactions on behalf of our clients.
- Began discussions with the University of the West of Scotland to look at the development of a new Community/ Voluntary degree programme.
- Created a research programme in Renfrew West to establish potential growth within the Social Enterprise Sector.
- Began discussions with Renfrewshire Council's Planning Manager regards the present representation arrangements and the potential of the local Community Planning refresh.
- Were a finalist in Renfrewshire's Community Planning Quality Awards within the category of 'One-to-Watch'.



# STATEMENT OF FINANCIAL ACTIVITIES - CHARITY

(Incorporating income and expenditure account) For the year ended 31 March 2012

	Note	Restricted funds 2012 - £	Unrestricted funds 2012 - £	Total funds 2012 - £	Total funds 2011 - £
<b>INCOMING RESOURCES</b>					
Incoming resources from generated funds:					
Voluntary income	2	765,539	9,379	774,918	633,328
Investment income	3	-	52,367	52,367	445
Incoming resources from charitable activities	4	19,322	58,139	77,461	525,318
<b>TOTAL INCOMING RESOURCES</b>		<b>784,861</b>	<b>119,885</b>	<b>904,746</b>	<b>1,159,091</b>
<b>RESOURCES EXPENDED</b>					
Charitable activities	5	739,821	50,324	790,145	1,093,885
Governance costs	6	29,253	920	30,173	66,750
Other resources expended	7	-	-	-	58,619
<b>TOTAL RESOURCES EXPENDED</b>		<b>769,074</b>	<b>51,244</b>	<b>820,318</b>	<b>1,219,254</b>
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS		15,787	68,641	84,428	(60,163)
Transfers between Funds	16	(356)	356	-	-
<b>NET INCOMING RESOURCES / (RESOURCES EXPENDED) BEFORE REVALUATIONS</b>		<b>15,431</b>	<b>68,997</b>	<b>84,428</b>	<b>(60,163)</b>
Actuarial gains and losses on defined benefit pension schemes		-	(53,000)	(53,000)	-
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>		<b>15,431</b>	<b>15,997</b>	<b>31,428</b>	<b>(60,163)</b>
Total funds at 1 April 2011		356	260,570	260,926	321,089
<b>TOTAL FUNDS AT 31 MARCH 2012</b>		<b>15,787</b>	<b>276,567</b>	<b>292,354</b>	<b>260,926</b>

## STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES - CHARITY FOR THE YEAR ENDED 31 MARCH 2012

	Note	Restricted funds 2012 (£)	Unrestricted funds 2012 (£)	Total funds 2012 (£)	Total funds 2011 (£)
<b>NET INCOME / (EXPENDITURE) FOR THE YEAR</b>	16	15,431	68,997	84,428	(60,163)
Actuarial gain/(loss) related to pension scheme	18	-	(53,000)	(53,000)	-
<b>TOTAL GAINS AND LOSSES RECOGNISED SINCE 1 APRIL 2011</b>	16	<b>15,431</b>	<b>15,997</b>	<b>31,428</b>	<b>(60,163)</b>

There is no difference between the income/(expenditure) on ordinary activities for the year stated above and its historical cost equivalent.

# CHARITY BALANCE SHEET

AS AT 31 MARCH 2012

	Note	£	2012 - £	£	2011 - £
<b>FIXED ASSETS</b>					
Tangible assets	12		21,777		23,568
<b>CURRENT ASSETS</b>					
Debtors	13	21,117		16,180	
Cash at bank and in hand		349,151		511,678	
		<b>370,268</b>		<b>527,858</b>	
<b>CREDITORS: amounts falling due within one year</b>	14	<b>(91,407)</b>		<b>(290,505)</b>	
<b>NET CURRENT ASSETS</b>			<b>278,861</b>		<b>237,353</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>300,638</b>		<b>260,921</b>
<b>CREDITORS: amounts falling due after more than one year</b>	15	<b>(30,284)</b>			
<b>NET ASSETS EXCLUDING PENSION SCHEME ASSETS</b>			<b>270,354</b>		<b>260,921</b>
Defined benefit pension scheme asset	18	22,000			
<b>NET ASSETS INCLUDING PENSION SCHEME ASSETS</b>			<b>292,354</b>		<b>260,921</b>
<b>CHARITY FUNDS</b>					
Restricted funds	16		-		356
Unrestricted funds:	16				
Unrestricted funds excluding pension asset		270,354		260,565	
Pension reserve		22,000		-	
Total unrestricted funds			<b>292,354</b>		<b>260,565</b>
			<b>292,354</b>		<b>260,921</b>

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on \_\_\_\_\_ and signed on their behalf, by:

Allan Dick

This financial summary is an extract from Engage Renfrewshire Limited's consolidated financial statements approved by the Board of Directors.

## Our Board:

The Directors who served the company during the period were as follows:

- Allan Dick
- William Clark
- Gordon McGuinness
- Graham Bell
- David Hoey
- Helen Simpson

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ENGAGE RENFREWSHIRE  
(A company limited by guarantee)  
REGISTERED NUMBER: SC 120101

